



## Training Timetable 2010 – Civil Service

Timetables of Core training sessions for private sector clients in 2010

### COPA01: Introduction to CorePay Training

Date/Time	Location	Duration	Cost
11 <sup>th</sup> & 12 <sup>th</sup> February 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
29 <sup>th</sup> & 30 <sup>th</sup> April 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
24 <sup>th</sup> & 25 <sup>th</sup> June 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
9 <sup>th</sup> & 10 <sup>th</sup> September 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
11 <sup>th</sup> & 12 <sup>th</sup> November 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760

### COPA02: Advanced CorePay Training

Date/Time	Location	Duration	Cost
11 <sup>th</sup> & 12 <sup>th</sup> March 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
27 <sup>th</sup> & 28 <sup>th</sup> May 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
5 <sup>th</sup> & 6 <sup>th</sup> August 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
28 <sup>th</sup> & 29 <sup>th</sup> October 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760

### COPA03: Civil Service Particulars

Date/Time	Location	Duration	Cost
26 <sup>th</sup> March 0930-1230	Dublin Office Citywest Business Campus	1 day course	€390
10 <sup>th</sup> June 0200-0500	Dublin Office Citywest Business Campus	1 day course	€390
15 <sup>th</sup> September 0930-1230	Dublin Office Citywest Business Campus	1 day course	€390

### COPA04: Yearend Training

Date/Time	Location	Duration	Cost
19 <sup>th</sup> November 0930-1230	Dublin Office Citywest Business Campus	½ day – AM	€300
19 <sup>th</sup> November 0200-0500	Dublin Office Citywest Business Campus	½ day – PM	€300

For further information on CoreTraining, please contact Majella Phelan.

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### **COPA07: Absenteeism incorporating Social Welfare**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
28 <sup>th</sup> July 0930-1230	Dublin Office Citywest Business Campus	½ day course AM	€300
20 <sup>th</sup> August 0930-0430	Dublin Office Citywest Business Campus	½ day course AM	€300
30 <sup>th</sup> September 0930-1230	Dublin Office Citywest Business Campus	½ day course AM	€300
21 <sup>st</sup> October 0930-1230	Dublin Office Citywest Business Campus	½ day course AM	€300

### **COPA08: Payroll Controls**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
17 <sup>th</sup> September 0930-1230	Dublin Office Citywest Business Campus	½ day course AM	€300
22 <sup>nd</sup> October 0930-0430	Dublin Office Citywest Business Campus	½ day course AM	€300

### **COPA09: Revenue Imports & Exports**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
27 <sup>th</sup> August 0930-1230	Dublin Office Citywest Business Campus	½ day – AM	€300
1 <sup>st</sup> October 0200-0500	Dublin Office Citywest Business Campus	½ day – PM	€300

### **COBI01: Introduction to CoreBI for Payroll**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
19 <sup>th</sup> February 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
9 <sup>th</sup> April 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
2 <sup>nd</sup> July 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
8 <sup>th</sup> October 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

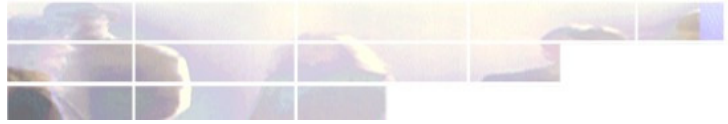
### **COBI02: Advanced CoreBI for Payroll**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
26 <sup>th</sup> February 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

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16 <sup>th</sup> April 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
9 <sup>th</sup> July 0930-0430	Dublin Office Citywest Business Camous	1 day course	€390
15 <sup>th</sup> October 0930-0430	Dublin Office, Citywest Business Campus	1 day course	€390

#### **COPER01: CorePersonnel Records - Introduction**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
4 <sup>th</sup> March 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
15 <sup>th</sup> July 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
2 <sup>nd</sup> November 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

#### **COPER02: CorePersonnel Records - Advanced**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
5 <sup>th</sup> March 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
16 <sup>th</sup> July 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
3 <sup>rd</sup> November 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

#### **COPER03: CorePersonnel Recruitment**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
24 <sup>th</sup> March 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
21 <sup>st</sup> July 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
24 <sup>th</sup> November 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

#### **COPER04: CorePersonnel Training**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
25 <sup>th</sup> March	Dublin Office	1 day course	€390

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0930-0430	Citywest Business Campus		
22 <sup>nd</sup> July 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
25 <sup>th</sup> November 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

### **COPER05: CorePersonnel Post Management**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
26 <sup>th</sup> March 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
23 <sup>rd</sup> July 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
26 <sup>th</sup> November 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

### **COPEN01: Introduction to CorePension**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
9 <sup>th</sup> February 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
6 <sup>th</sup> May 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
29 <sup>th</sup> July 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
21 <sup>st</sup> October 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

### **COPEN02: Advanced CorePension**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
10 <sup>th</sup> February 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
7 <sup>th</sup> May 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
30 <sup>th</sup> July 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
22 <sup>nd</sup> October 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

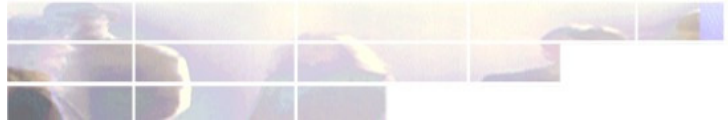
### **COTI01: CoreTime – Tutorial 1**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
15 <sup>th</sup> March	Dublin Office	1 day course	€390

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0930-0430	Citywest Business Campus		
22 <sup>nd</sup> June	Dublin Office	1 day course	€390
0930-0430	Citywest Business Campus		
23 <sup>rd</sup> September	Dublin Office	1 day course	€390
0930-0430	Citywest Business Campus		

### **COTI02: CoreTime – Tutorial 2**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
16 <sup>th</sup> March 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
23 <sup>rd</sup> June 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
24 <sup>th</sup> September 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

### **COEX01: CoreExpense Tutorial**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
24 <sup>th</sup> February 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
19 <sup>th</sup> May 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
18 <sup>th</sup> August 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390
13 <sup>th</sup> October 0930-0430	Dublin Office Citywest Business Campus	1 day course	€390

### **COTEC01: Core System Administrator**

<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
16 <sup>th</sup> & 17 <sup>th</sup> February 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
11 <sup>th</sup> & 12 <sup>th</sup> May 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
16 <sup>th</sup> & 17 <sup>th</sup> September 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760
9 <sup>th</sup> & 10 <sup>th</sup> December 0930-0430	Dublin Office Citywest Business Campus	2 day course	€760

### **COUS01: User Security Training**

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<b>Date/Time</b>	<b>Location</b>	<b>Duration</b>	<b>Cost</b>
23 <sup>rd</sup> February 0930-1230	Dublin Office Citywest Business Campus	½ day – AM	€300
26 <sup>th</sup> May 0930-0430	Dublin Office Citywest Business Campus	½ day – AM	€300
19 <sup>th</sup> August 0930-1230	Dublin Office Citywest Business Campus	½ day – AM	€300
10 <sup>th</sup> November 0930-1230	Dublin Office Citywest Business Campus	½ day – AM	€300

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